BROAD TOWN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 12th October 2026 at 6.30pm
In the Village Hall

Present: Councillor R Pearce – Chair
Councillor S Hartley – vice Chair
Councillor B Davis

Officers: Caroline White – Parish Clerk

PUBLIC PARTICIPATION
There was one member of the public present.

26/82 APOLOGIES
There were apologies from Councillor J Rawlins

26/83 DECLARATIONS OF INTEREST
There were no declarations of interest.

26/84 MINUTES
The minutes of the Parish Council Meeting held on Monday 21st September 2026, having been previously circulated were agreed as a correct record and were signed by the Chairman, Councillor Pearce.

26/85 CORRESPONDENCE
Judy Conybeare has written to police Community Speedwatch team requesting increased enforcement and education help in the light of increased speeding statistics shown by the Broad Town SID.

Some holes were reported at Redhills, subsequently filled in by councillors.

Rubbish bags at Redhills were reported and are being investigated by councillors.

26/86 PLANNING APPLICATIONS RECEIVED

Application Number	**Location of Development**	**Description of Development**
PL/2026/06234 Consult by: 3/11/2026	Land at No 34, Broad Town Road, Broad Town, Royal Wootton Bassett, SN4 7RB	Application for approval of Technical Details Consent pursuant to Permission in Principle (ref PL/2026/02415) for the erection of 2No dwellings.

Councillors agreed to submit No Objection.

26/87 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
PL/2025/07334	BINCKNOLL COTTAGE, CHADDINGTON LANE, ROYAL WOOTTON BASSETT, SWINDON, SN4 8QT	The erection of a two-storey rear extension and single storey side and rear extension on the ground floor along with alterations to the existing ground floor roof. Alteration works to replace all windows, rainwater goods and apply render to the new and existing walls. Installation of ground installed PV array.	Approve with Conditions

Noted.

26/88 BANK BALANCES AND BANK RECONCILIATION at 30.9.2026

Balances:

Treasurers Account	£1,058.19
Capital Projects Account	£17,627.81
Community Fund	£17,529.49

Bank reconciliation:

Treasurers Account	£1,058.19
Cashbook Balance	£1,058.19

The cashbook and bank balances were noted.

26/89 PAYMENTS FOR APPROVAL

26/89.1 CLERK SALARY
Members are requested to approve the payments to the Parish Clerk and HMRC

26/89.2 INFORMATION COMMISSIONER'S OFFICE
Members are requested to approve the annual payment to ICO of £47 by Direct Debit

26/89.3 THE SIGN SHED
Members are requested to approve the payment of £77.51 + £15.50 VAT = £93.01

All payments Proposed by Councillor Davis, Seconded by Councillor Hartley and UNANIMOUSLY APPROVED

26/90 WILTSHIRE COUNCIL BRIEFING NOTES

To note the correspondence from Wiltshire Council

- 26-18: Community Wellbeing Fund
- 26-19: Wiltshire Voluntary Sector Organisation of the Month
- 26-20: Locally Identified Infrastructure Projects Fund
- 26-21: Community Resilience Hubs

Noted.

26/91 EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.

Councillor Hartley has had reports that the rubbish / dog bin on school railings is a new design and has fallen off the railings, presenting possible risk.
Clerk to ask Cllr Martin Denz if this bin is a WC responsibility

Defibrillator: The resident who manages the PC defibrillator reported on defibrillator options he has examined. A new battery has been ordered for the current machine, pads are due for replacement in January, and should be included in the support contract now ending.

He has also asked SW ambulance service re can they provide free defib and CPR familiarisation sessions, as he is now off paramedic register therefore not officially entitled to provide training.

He noted the speculative offer sent to the PC refers to a fairly new model and is a good offer for the normal prices, but it is a new, untested machine; he has asked professionals' opinions on the machine and will ask Community Heartbeat for advice on their recommendation for obtaining a new design machine or a more established model, costs considered.

Location: it was agreed that a new machine would best be located preferably in a public building but as these are less routinely open and in busy use, a site where people congregate, eg the Hop Chapel, would be ideal if it can be sited on a private property, and is suitable at the end of village currently not catered for.

Councillor Pearce to ask Jason re siting a defibrillator at Hop Chapel.

ACTION POINTS

Person responsible	Action	Notes
Clerk	To ask Cllr Martin Denz if this bin is a WC responsibility and how the safety problem could be addressed	
Councillor Pearce	Contact the owner of the house where Redhills rubbish bags are. Ask Jason Bayliffe if a new defibrillator could be sited at the Hop Chapel	

ACTION POINTS [previous month]

Person	Action	Notes	Completed

Defib caretaker	Order a new battery and 2 sets of pads for defibrillator through Community Heartbeat with an invoice for BTPC		Y

Next Meeting Monday 9th November

Meeting closed at: 1900

Signed: …… Dated:

Chairman, Councillor R Pearce