

BROAD TOWN PARISH COUNCIL

Parish Council Meeting – Monday 13th July 2026 at 6.30pm

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable interests.

3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 8th June 2026.

4. CORRESPONDENCE

5. PLANNING

All planning documents and decisions can be viewed at: [Planning & Building Control Public Register](#)

5.1 PLANNING APPLICATIONS RECEIVED

| Application Number | Location of Development | Description of Development |
|--|---|--|
| PL/2026/03259 Comment by: 6/7/26 (extension granted) | The Close, Broad Town, Swindon, SN4 7RL | Single storey extension to the rear elevation |
| PL/2026/03520 Comment by: 13/7/26 | The Fields, Broad Town Road, Broad Town, Swindon, SN4 7RB | Extension to dwelling |

5.2 PLANNING APPLICATIONS DETERMINED

| Application Number | Location of Development | Description of Development | Decision |
|--------------------|---|----------------------------|-------------------------|
| PL/2026/03033 | Little Cotmarsh Cottage, Cotmarsh, Broad Town, Swindon, SN4 7RA | Single-storey extension | Approve with Conditions |

6. BANK BALANCES AND BANK RECONCILIATION at 30.6.2026

Balances:

| | |
|--------------------------|------------|
| Treasurers Account | £737.74 |
| Capital Projects Account | £17,314.58 |
| Community Fund | £17,507.38 |

Bank reconciliation:

| | |
|--------------------|---------|
| Treasurers Account | £737.74 |
| Cashbook Balance | £737.74 |

7. PAYMENTS FOR APPROVAL

7.1 CLERK SALARY

Members are requested to approve the payments to Parish Clerk and to HMRC.

7.2 MICROSOFT 365 SUBSCRIPTION

Members are requested to approve the payment to reimburse Parish Clerk for subscription renewal

7.3 WILTSHIRE COUNCIL SPEED REVIEW

Members are requested to approve the payment of £1689.59 as agreed contribution to LHFIG C415 Broad Town Road/ Marlborough Road 40mph speed limit

8. CLERK APPRAISAL

Following the appraisal carried out with the Clerk by the Chair and Vice Chair, Councillors are asked to approve a salary increment onto SCP 12 in the Local Government pay scales.

9. POTENTIAL DEFIBRILLATOR REPLACEMENT

10. ADOPTION OF IT POLICY AS REVISED

11. WILTSHIRE COUNCIL BRIEFING NOTES

To note the correspondence from Wiltshire Council

Briefing Note 26-07: Five-year Housing Land Supply and Updated Gypsies and Travellers' Accommodation Assessment
Briefing Note no. 26-08: Crisis and Resilience Fund Update

EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.