

# BROAD TOWN PARISH COUNCIL

Parish Council Meeting – Monday 8<sup>th</sup> June 2026 at 6.30pm

## PUBLIC PARTICIPATION

### AGENDA

#### 1. APOLOGIES

To receive apologies for absence.

#### 2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable interests.

#### 3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 11<sup>th</sup> May 2026.

#### 4. CORRESPONDENCE

#### 5. PLANNING

All planning documents and decisions can be viewed at: [Planning & Building Control Public Register](#)

##### 5.1 PLANNING APPLICATIONS RECEIVED

| Application Number                               | Location of Development                      | Description of Development  |
|--|--|---|
| PL/2026/02860<br><br>Consult by:<br><br>11/06/26 | 53 Redhills, Broad Town,<br>Swindon, SN4 7RD | Two storey extension to existing residential property and associated external works. Additional works include the provision of a new parking and turning area with associated new access onto the public highway. |

| Application Number                            | Location of Development   | Description of Development                                     |
|---|---|--|
| PL/2026/03033<br><br>Comment by:<br>18/6/2026 | Little Cotmarsh Cottage,<br>Cotmarsh, Broad Town,<br>Swindon, SN4 7RA | Erection of a single storey extension on<br>the rear elevation |
| PL/2026/03226<br><br>Comment by:<br>30/6/2026 | Great Cotmarsh Farm,<br>Cotmarsh, Broad Town,<br>Swindon, SN4 7RA     | Erection of a garage   |

## 5.2 PLANNING APPLICATIONS DETERMINED

| Application Number | Location of Development  | Description of Development                               | Decision                   |
|--------------------|--|--|----------------------------|
| PL/2026/02415      | Land at No 34 Broad<br>Town Road, Broad Town,<br>Royal Wootton Bassett,<br>SN4 7RB | Permission in Principle for<br>Erection of 2No dwellings | Approve with<br>Conditions |

## 6. BANK BALANCES AND BANK RECONCILIATION at 31.5.2026

### Balances:

|                          |            |
|--------------------------|------------|
| Treasurers Account       | £736.44    |
| Capital Projects Account | £18,307.28 |
| Community Fund           | £18,949.84 |

### Bank reconciliation:

|                    |         |
|--------------------|---------|
| Treasurers Account | £736.44 |
| Cashbook Balance   | £736.44 |

## 7. PAYMENTS FOR APPROVAL

### 7.1 CLERK SALARY

Members are requested to approve the payments to Parish Clerk and to HMRC.  
Note that government travel allowance has increased to 55p/mile as from April 2026.  
Back payment of £5.00

### 7.2 PLANTER REIMBURSEMENT TO J RENDELL

Members are requested to approve the payment of £75.00

### **7.3 SUPREME GRASS CUTTING**

Members are requested to approve the payment of £426.00 + 85.20 VAT = £511.20

## **8. INTERNAL AND EXTERNAL AUDIT 2025/26**

### **8.1 APPROVAL OF ANNUAL GOVERNANCE STATEMENT**

Members are requested to approve the Annual Governance statement 2025/26 as detailed in Sections 1 and 2 of the Annual Return by a formal resolution.

### **8.3 APPROVAL OF ANNUAL ACCOUNTING STATEMENT**

Members are requested to approve and sign the Annual Return and Year End Accounts for 2025/26 by formal resolution.

### **8.4 APPROVAL OF PUBLIC NOTICE DATES**

Members are requested to approve the dates given for the Exercise of Public Rights by formal resolution.

## **9. REVIEW INSURANCE RENEWAL DOCUMENTS**

## **10. REVIEW IT POLICY**

## **11. APPLICATIONS TO THE COMMUNITY FUND**

The Community Fund Advisory Group has recommended that the following grant is awarded by the Parish Council. Members will need to assess the application circulated and decide whether to approve the grant.

Christ Church - £1450 grant

## **11. WILTSHIRE COUNCIL BRIEFING NOTES**

### **To note the correspondence from Wiltshire Council**

Briefing Note 26-06, Community Governance Review

## **EXCHANGE OF INFORMATION**

**Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.**