

BROAD TOWN PARISH COUNCIL

Parish Council Meeting – Monday 9th February 2026 at 6.30pm

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable interests.

3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 12th January 2026.

4. CORRESPONDENCE

5. PLANNING

All planning documents and decisions can be viewed at: [Planning & Building Control Public Register](#)

5.1 PLANNING APPLICATIONS RECEIVED

Application Number	Location of Development	Description of Development
PL/2026/00155 Consult by: 16/2/26	28 Broad Town Road, Broad Town, Swindon, SN4 7RB	Create new access from main road and provide three off road parking spaces

5.2 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
PL/2025/08964	Land adjacent to Tavewa, Pye Lane, Broad Town, SN4 7RR	Construction of a new agricultural workshop and store	Approve with Conditions

6. BANK BALANCES AND BANK RECONCILIATION at 31.1.2026

Balances:

Treasurers Account	£165.59
Capital Projects Account	£15,643.91
Community Fund	£13,926.66

Bank reconciliation:

Treasurers Account	£165.59
Less unpresented cheques	£ Nil
Cashbook Balance	£165.59

7. PAYMENTS FOR APPROVAL

7.1 CLERK SALARY

Members are requested to approve the payments of £401.15 to the Parish Clerk and £9.40 to HMRC

Salary	£373.10
Less Tax	£9.40
Net Salary	£363.70
WFH allowance	£26.00
Mileage	£11.45
Expenses	
Total Due	£401.15

8. CONSIDERATION OF TRAINING COURSES AVAILABLE FOR COUNCILLORS AND REQUIREMENTS

Members are asked to consider the various training courses available from WALC (see separate email) and inform the Clerk of any interest in attending.

9. CONSIDERATION OF CHARGING STRUCTURE OF BUMPS AND BEYOND GROUP AND THE RECENT / FUTURE COMMUNITY FUND GRANTS.

10. REVIEW OF THE CODE OF CONDUCT

Councillor Morley has requested a change to the Code of Conduct and will explain to members the need for the change, the detail of the change and the Council will explore if any change is required to the existing Code of Conduct and how it compares with the latest version produced by the Local Government Association.

11. WILTSHIRE COUNCIL BRIEFING NOTES

To note the correspondence from Wiltshire Council

26-01 Wiltshire Councillors Future Energy Landscapes (FEL) Project

EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.

REVIEW OF ACTION POINTS

Person responsible	Action	Notes
Clerk	Submit Precept request to Wiltshire Council by 20 th January Investigate re-tender grass cutting service Report state of Gallops footpath to Steven Leonard SLCC / MO re standard Code of Conduct	
Chair	Liaise with Steward re pothole near Whiteways	
Councillor Morley	Review the Appendices of the Code of Conduct	
Councillor Rawlins	Follow up the plan to provide a ToR for PC Planning response protocol	

ACTION POINTS [previous months]

Person	Action	Notes
Chair and Parish Clerk	Add the gully in the Pye Lane lay by to the Wilts Council list of gullies. The Chair will document the location on the gully map.	
Parish Clerk	Approach Brian Smith to see if he would be interested in providing a quote for grass-cutting the playing fields at Redhills.	
Parish Clerk	Write a letter to Queen Elizabeth Cottage to ask if they can cut their roadside hedge since it interferes with passing straw trailers.	Chair to speak direct to owner.