

# BROAD TOWN PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> February 2026 at 6.30pm  
In the Village Hall

**Present:** Councillor R Pearce – Chair  
Councillor S Hartley – vice Chair  
Councillor G Morley  
Councillor J Rawlins

**Officers:** Caroline White – Parish Clerk

## **PUBLIC PARTICIPATION**

There were three members of the public and Wiltshire Cllr Martin Denz present.

### **25/175 APOLOGIES**

There were apologies from Councillor Davis.

### **25/176 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **25/177 MINUTES**

The minutes of the Parish Council Meeting held on Monday 12<sup>th</sup> January 2026, having been previously circulated were agreed as a correct record and were signed by the Chairman, Councillor Pearce.

### **25/178 CORRESPONDENCE**

Highways notified that Parish Steward visits are on hold for repair of potholes  
RWB had had contact re the hedge at Chapel Lane – I responded that our Councillors had inspected it and found it acceptable  
Community Governance Review – ‘No Comments’ was submitted  
C119 large dangerous pothole reported by a resident and sent to Highways

### **25/179 PLANNING APPLICATIONS RECEIVED**

<b>Application Number</b>	<b>Location of Development</b>	<b>Description of Development</b>
<b>PL/2026/00155</b>  Consult by: 16/2/26	28 Broad Town Road, Broad Town, Swindon, SN4 7RB	Create new access from main road and provide three off road parking spaces

PC to submit No Objection

### **25/180 PLANNING APPLICATIONS DETERMINED**

<b>Application Number</b>	<b>Location of Development</b>	<b>Description of Development</b>	<b>Decision</b>
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<b>PL/2025/08964</b>	Land adjacent to Tavewa, Pye Lane, Broad Town, SN4 7RR	Construction of a new agricultural workshop and store	Approve with Conditions
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Noted.

**25/181            BANK BALANCES AND BANK RECONCILIATION at 31.1.2026**

**Balances:**

Treasurers Account	£165.59
Capital Projects Account	£15,643.91
Community Fund	£13,926.66

**Bank reconciliation:**

Treasurers Account	£165.59
Less unrepresented cheques	£ Nil
Cashbook Balance	£165.59

The cashbook and bank balances were noted.

**25/182            PAYMENTS FOR APPROVAL**

**CLERK SALARY**

Members are requested to approve the payments of £401.15 to the Parish Clerk and £9.40 to HMRC

Salary	£373.10
Less Tax	£9.40
Net Salary	£363.70
WFH allowance	£26.00
Mileage	£11.45
Expenses	
Total Due	£401.15

Proposed by Councillor Hartley, Seconded by Councillor Rawlins and UNANIMOUSLY APPROVED

**25/183            CONSIDERATION OF TRAINING COURSES AVAILABLE FOR COUNCILLORS**

Members are asked to consider the various training courses available from WALC (see separate email) and inform the Clerk of any interest in attending.

No interest expressed currently but future options are always open and Clerk will monitor opportunities.

**25/184            CONSIDERATION OF CHARGING STRUCTURE OF BUMPS AND BEYOND GROUP AND RECENT/FUTURE COMMUNITY FUND GRANTS.**

It was raised whether the group is too reliant on the solar fund grant and trusting to having hall hire subsidised repeatedly via that, rather than charging enough to attendees, to cover that cost.

Clerk to write to group noting that there is no guarantee of further solar grants to cover hall hire as with this year, so they may want to review pricing structure to allow for that; it is entirely up to the group.

**25/185            REVIEW OF THE PC CODE OF CONDUCT**

It was agreed that transparency is very important in operating PC business, and that perception is important as well as fact. It was pointed out that in a small community there is the risk that the burden of considering every degree of relationship could impede Council business and decision making to a deleterious degree and lead to inability to make decisions. It was noted that the Nolan Principles are embedded in the current Code, which Councillors stand by as a matter of course; as they are obliged to hold integrity and should be trusted to be impartial in all matters, and that it may become impossible to transact Council business if too much restriction is imposed. It was also accepted that if any person, public or Councillor, had reasonable doubt that someone is following the principles they would be able to refer the matter to the authority's MO. It was also noted that there are very few decisions the PC makes that have any impact.

Councillor Denz noted that in any queried situation there has to be a reasonable expectation in perception and the balance of probabilities considered, as opposed to proof beyond doubt as in law. He said that at WC if a Cllr had any interests at issue they would discuss with the Monitoring Officer who can grant dispensation and permit voting, and that the Chair can also grant dispensation under some conditions.

**Action:** Clerk to contact WC Monitoring Officer asking for clarification on protocol for a PC regarding declaration and dispensation.

**Action:** Councillor Rawlins to pursue research into devising an appropriate Bribery and anti corruption policy for the PC to adopt

**25/186            WILTSHIRE COUNCIL BRIEFING NOTES**

**To note the correspondence from Wiltshire Council**

26-01 Wiltshire Councillors Future Energy Landscapes (FEL) Project

Noted

**25/187            EXCHANGE OF INFORMATION**

**Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.**

Councillor Pearce reported that the C415 proposed speed limit change has progressed from 'intention' to 'decision' status, after 14 letters of support and one objection which requested further speed measures in addition; the LHFIG meeting is on 11<sup>th</sup> February.

## REVIEW OF ACTION POINTS

<b>Person responsible</b>	<b>Action</b>	<b>Notes</b>
Clerk	Submit Precept request to Wiltshire Council by 20 <sup>th</sup> January  Investigate re-tender grass cutting service  Report state of Gallops footpath to Steven Leonard  SLCC / MO re standard Code of Conduct	Y  To do  Y  Y
Chair	Liaise with Steward re pothole near Whiteways	Y
Councillor Morley	Review the Appendices of the Code of Conduct	Y
Councillor Rawlins	Follow up the plan to provide a ToR for PC Planning response protocol	Y – reported findings. Refer to LGA Cllr workbook on planning
Chair and Parish Clerk	Add the gully in the Pye Lane lay by to the Wilts Council list of gullies. The Chair will document the location on the gully map.	To do
Parish Clerk	Approach Brian Smith to see if he would be interested in providing a quote for grass-cutting the playing fields at Redhills.	Decided against due to potential conflict of interest
Parish Clerk	Write a letter to Queen Elizabeth Cottage to ask if they can cut their roadside hedge since it interferes with passing straw trailers.	Chair to speak direct to owner.

## ACTION POINTS ARISING

<b>Person</b>	<b>Action</b>	<b>Notes</b>
Clerk	Submit No objection to planning application  Clarify with Bumps and Beyond that repeat solar fund grants cannot be relied upon  Contact MO re protocol for potential interest  Research re-tendering for grass cutting service	
Cllr Rawlins	Research Anti bribery policies	

**Next Meeting Monday 9<sup>th</sup> March**

**Meeting closed at: 1945**

**Signed: ..... Dated:**

**Chairman, Councillor R Pearce**