

BROAD TOWN PARISH COUNCIL

Parish Council Meeting – Monday 13th April 2026 at 6.30pm

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable interests.

3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 9th March 2026.

4. CORRESPONDENCE

5. PLANNING

All planning documents and decisions can be viewed at: [Planning & Building Control Public Register](#)

5.1 PLANNING APPLICATIONS RECEIVED

Application Number	Location of Development	Description of Development
PL/2026/01079 Comment by: 30/3/26	The Fields, Broad Town Road, Broad Town, Swindon, SN4 7RB	Erection of additional storey

5.2 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
PL/2026/00155	28 Broad Town Road, Broad Town SN4 7RB	Formation of access to highway and associated hardstanding	Approve with Conditions
PL/2026/00894	Land at 34 Broad Town Road, Broad Town Road SN4 7RB	Erection of 1No dwelling	Approve

6. BANK BALANCES AND BANK RECONCILIATION at 31.3.2026

Balances:

Treasurers Account	£94.99
Capital Projects Account	£14,856.94
Community Fund	£13,200.48

Bank reconciliation:

Treasurers Account	£94.99
Less unpresented cheques	£ Nil
Cashbook Balance	£94.99

7. PAYMENTS FOR APPROVAL

7.1 CLERK SALARY

Members are requested to approve payments to the Parish Clerk and HMRC

7.2 WALC / NALC membership

Members are requested to approve the payment of £181.64 WALC plus £41.11 NALC subscription plus VAT £44.55 = Total **£267.30**

7.3 PICRIGHTS REUTERS USAGE PAYMENT

Members are requested to approve the payment of **£60** for use of an image on PC website in 2022.

8. REVIEW AND ADOPT CODE OF CONDUCT

9. REVIEW AND ADOPT RISK ASSESSMENT

10. REVIEW AND ADOPT ASSET REGISTER

11. INTERNAL AUDIT, CERTIFICATE OF EXEMPTION

The gross income and gross expenditure of the Parish Council does not exceed £25,000 in the account year ended 31 March 2026. The Parish Council can therefore exempt itself from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

Members are requested to resolve to exempt the Parish Council from a limited assurance review and complete page 3 of the Annual Return, accordingly.

12. TO AGREE DATE FOR VILLAGE TIDY-UP

Saturday 25th April under consideration.

13. TO AGREE DATE FOR ANNUAL PARISH MEETING

Tuesday 25th May under consideration

14. APPLICATIONS TO THE COMMUNITY FUND

The Community Fund Advisory Group has recommended that the following grant is awarded by the Parish Council. Members will need to assess the application circulated and decide whether to approve the grant.

Made in Broad Town Attenborough Project - £1849

15. WILTSHIRE COUNCIL BRIEFING NOTES

To note the correspondence from Wiltshire Council

Briefing Note 26-02: Revamp Your Tank

Briefing Note 26-03 Service Devolution and Asset Transfer Policy

EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.