

BROAD TOWN PARISH COUNCIL

Parish Council Meeting – Monday 12th January 2026 at 6.30pm

PUBLIC PARTICIPATION

AGENDA

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable interests.

3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 8th December 2025.

4. CORRESPONDENCE

5. PLANNING

All planning documents and decisions can be viewed at: [Planning & Building Control Public Register](#)

5.1 PLANNING APPLICATIONS RECEIVED

None

5.2 PLANNING APPLICATIONS DETERMINED

Application Number	Location of Development	Description of Development	Decision
PL/2025/07097	1 Yew Tree Drive, Broad Town, Swindon, SN4 7RW	Single Storey Front and Rear Extensions	Approve with Conditions

6. BANK BALANCES AND BANK RECONCILIATION at 31.12.2025

Balances:

Treasurers Account	£59.18
Capital Projects Account	£16,935.28
Community Fund	£13,989.53

Bank reconciliation:

Treasurers Account	£59.18
Less unpresented cheques	£ Nil
Cashbook Balance	£59.18

7. PAYMENTS FOR APPROVAL

7.1 CLERK SALARY

Members are requested to approve the payments of £401.15 to the Parish Clerk and £9.40 to HMRC

Salary	£373.10
Less Tax	£9.40
Net Salary	£363.70
WFH allowance	£26.00
Mileage	£11.45
Expenses	
Total Due	£401.15

7.2 VILLAGE HALL INSURANCE PREMIUM REIMBURSEMENT

Members are requested to approve the payments of £474.99

7.3 SUPREME GRASS CUTTING

Members are requested to approve the payments of £261 + £52.20 = £313.20

8. BUDGET 2026/27

Members are requested to discuss and agree the Draft Budget, circulated.

9. PRECEPT REQUEST 2026/27

Following approval of the budget, members are requested to agree and approve the Precept request for 2026/27.

10. COUNCILLOR DECLARATIONS OF INTEREST

Members are asked to review the Declarations of Interests in the Code of Conduct and Standing Orders.

11. PARISH COUNCIL RESPONSIBILITIES RE PLANNING ENFORCEMENT

12. WILTSHIRE COUNCIL BRIEFING NOTES

To note the correspondence from Wiltshire Council

Briefing Note no. 25-10: Us Girls Melksham Pilot, Summary of a successful programme

EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.