

BROAD TOWN **PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Monday 8th September 2025 at 6.30pm
In the Village Hall**

Present: Councillor R Pearce – Chair
Councillor S Hartley – vice Chair
Councillor G Morley
Councillor B Davis
Councillor J Rawlins

Officers: Caroline White – Parish Clerk

PUBLIC PARTICIPATION

There were 9 members of the public present.

25/111 APOLOGIES

There were no apologies.

25/112 DECLARATIONS OF INTEREST

Councillor Hartley declared interest in Agenda item 9 the Community Fund grant.

25/113 MINUTES

The minutes of the Parish Council Meeting held on Monday 11th August 2025, having been previously circulated were agreed as a correct record and were signed by the Chairman, Councillor Pearce.

25/114 CORRESPONDENCE

An inspector from Rospa Playsafety contacted the clerk about concerns re children having been seen on the roof of the Multiplay; he confirmed that there was no major risk identified; that safe use is the responsibility of users, and that potential signs forbidding climbing on the top could as likely suggest that action. He confirmed the low risk of children being able to fall from the ramp, and reiterated the comment of the most recent Rospa report:

The equipment is easily accessible, has a free height of fall exceeding 600 mm, but does not have barriers to the standing surface.

Andrew Law reported that the first auguring session at the White Horse had been carried out in August and a further session is confirmed for Sunday 28th September, to increase opportunity for working people to be able to be involved.

25/115 PLANNING APPLICATIONS RECEIVED

Application Number	Applicant	Location of Development	Description of Development
PL/2025/06294 Comment by: 1/9/2025	Mr Keith Pankhurst	66 Hill View, Broad Town, Swindon, SN4 7RQ	Single storey rear extension (adding onto new single storey rear extension)

Residents do not object to application. The PC discussed it and agreed to submit No Objection.**25/116 PLANNING APPLICATIONS DETERMINED**

Application Number	Location of Development	Description of Development	Decision
PL/2025/04622	27 Broad Town Road, Broad Town, Swindon, Wilts, SN4 7RB	Conversion of car port with office over to Annexe	Approve with Conditions

Noted.

25/117 BANK BALANCES AND BANK RECONCILIATION at 31.8.2025

Balances:

Treasurers Account	£937.38
Capital Projects Account	£15,305.96
Community Fund	£17,245.40

Bank reconciliation:

Treasurers Account	£937.38
Less unrepresented cheques	£ Nil
Cashbook Balance	£937.38

The cashbook and bank balances were noted.

25/118 PAYMENTS FOR APPROVAL

25/118.1 CLERK SALARY

Members are requested to approve the payments of **£400.95** to the Parish Clerk and **£9.60** to HMRC

Salary	£373.10
Less Tax	£9.60
Net Salary	£363.50
WFH allowance	£26.00
Mileage	£11.45
Expenses	

Total Due	£400.95
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Proposed by Councillor Hartley, Seconded by Councillor Rawlins and UNANIMOUSLY APPROVED

25/118.2 PAYMENT TO ICO

Members are requested to approve the payment of **£52.00** for the required annual Data Protection fee (taken by Direct Debit)

Proposed by Councillor Rawlins, Seconded by Councillor Davis and UNANIMOUSLY APPROVED

25/118.3 SUPREME GRASS CUTTING

Members are requested to approve the payment of **£720 + £144 VAT = £864** [includes supplement from previous undercharge]

Proposed by Councillor Morley, Seconded by Councillor Davis and UNANIMOUSLY APPROVED

25/119 LHFIF UPDATE

Councillor Pearce attended the meeting on 27th August

Re Broad Town's C415 updated speed limit: an announcement will be placed in September, and the PC to be notified when it's placed.

25/120 APPLICATIONS TO THE COMMUNITY FUND

The Community Fund Advisory Group has recommended that the following grant is awarded by the Parish Council. Members will need to assess the application circulated and decide whether to approve the grant.

Broad Town Coffee Mornings - £836

Applicants were present to answer any questions. It was asked was the Saturday event in November a particular format; the committee said it will be like a seasonal Fayre with Stalls and MIBT all joining, as in previous years at that time.

Grant proposed by Councillor Morley, Seconded by Councillor Hartley and unanimously approved.

25/121 WILTSHIRE COUNCIL BRIEFING NOTES

None

25/122 EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.

Reports were received that a dog walker has been using the playing field at Redhills. Additional notices to be placed, and a reminder in the newsletter, to alert them to notice being taken.

Parish Steward: Councillor Pearce will raise at the OFWG meeting that the area near Thornhill Bridge had been done by the Steward before, but he has reported that it's not in the remit of Highways. Wiltshire Council are the adjoining landowner and so will be reminded of their riparian responsibilities.

Container sought for PC equipment; Councillor Rawlins will look into availability.

A question was raised about progress of PL/2025/05351 the dog field application: Councillor Pearce reported that it has been called in and will now either be rejected, or recommended for approval but then passed to the Northern Area Planning Committee. The PC would receive the Agenda for this. Wilts Councillor Martin Denz as Chair of the Planning Committee, is unable to support the PC's stance on the application.

ACTION POINTS

Person responsible	Action	Notes
Clerk	submit No Objection	
Councillor Pearce	Source new dog signs	
Councillor Rawlins	Research storage containers to purchase	

ACTION POINTS [previous month]

Person	Action	Notes	Completed
Clerk	to submit 'No Objection' for PL/2025/05829		Y
Clerk	to send bank statements to Councillor Morley for reconciliation checking		Y
	Feedback to Bumps and Beyond group		Y
Clerk	Ask grant applicants to attend the PC meeting so that they can answer any questions the Councillors may have		Y

Next Meeting Monday 13th October

Meeting closed at: 1909

Signed: Dated:

Chairman, Councillor R Pearce