

# **BROAD TOWN** **PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Monday 13<sup>th</sup> October 2025 at 6.30pm  
In the Village Hall**

**Present:** Councillor R Pearce – Chair  
Councillor B Davis  
Councillor J Rawlins

**Officers:** Caroline White – Parish Clerk

## **PUBLIC PARTICIPATION**

There was one member of the public present. No participation.

### **25/123 APOLOGIES**

There were apologies from Cllr Morley and Cllr Hartley.

### **25/124 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **25/125 MINUTES**

The minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> September 2025, having been previously circulated were agreed as a correct record and were signed by the Chairman, Councillor Pearce.

### **25/126 CORRESPONDENCE**

The Precept second instalment was notified by WC.

The clerk received a FoI request and responded.

ICO confirmed their renewal of PC's data protection registration.

Garry Gibbons shared the White Horse project plans for BT school engagement.

### **25/127 PLANNING APPLICATIONS RECEIVED**

Application Number	Applicant	Location of Development	Description of Development
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Application Number	Applicant	Location of Development	Description of Development
<b>PL/2025/07097</b>  Comment by: 8/10/25  <b>No Objection</b>	S Parkin	1 YEW TREE DRIVE, BROAD TOWN, SWINDON, SN4 7RW	Single Storey Front and Rear Extensions  <a href="#">Planning Application: PL/2025/07097</a>
<b>PL/2025/07334</b>  Comment by: 30/10/25  <b>No Objection</b>	Mudhar	BINCKNOLL COTTAGE, CHADDINGTON LANE, ROYAL WOOTTON BASSETT, SWINDON, SN4 8QT	The erection of a two-storey rear extension and single storey side and rear extension on the ground floor along with alterations to the existing ground floor roof. Alteration works to replace all windows, rainwater goods and apply render to the new and existing walls. Installation of ground installed PV array.  <a href="#">Planning Application: PL/2025/07334</a>
<b>PL/2025/07416</b>  Comment by: 3/11/25  <b>No Objection</b>	J Allen	Great Cotmarsh Farm, Cotmarsh, Broad Town, Swindon, SN4 7RA	Removing an existing historic agricultural barn and erecting a new general purpose agricultural barn in its place.  <a href="#">Planning Application: PL/2025/07416</a>

## 25/128 PLANNING APPLICATIONS DETERMINED

None

## 25/129 BANK BALANCES AND BANK RECONCILIATION at 30.9.2025

### Balances:

Treasurers Account	£121.18
Capital Projects Account	£20,207.96
Community Fund	£16,135.15

### Bank reconciliation:

Treasurers Account	£121.18
Less unrepresented cheques	£ Nil
Cashbook Balance	£121.18

The cashbook and bank balances were noted.

## 25/130 PAYMENTS FOR APPROVAL

### CLERK SALARY

Members are requested to approve the payments of **£477.15** to the Parish Clerk and **£24.40** to HMRC

Salary	£373.10 plus £75 for missed scale point = £448.10
Less Tax	£24.40
Net Salary	£423.70
WFH allowance	£26.00
Mileage	£11.45
Expenses	£16.00 stationery
<b>Total Due</b>	<b>£477.15</b>

#### **SUPREME GRASS CUTTING**

Members are requested to approve the payments of £261 + £52.20 = **£313.20**

#### **ROSPA**

Members are requested to approve the payments of £96 + £19.20 VAT = **£115.20**

#### **PKF LITTLEJOHN External Auditor**

Members are requested to approve the payments of £210.00 + £42.00 VAT = **£252.00**

All payments Proposed by Councillor Rawlins, Seconded by Councillor Davis, and UNANIMOUSLY APPROVED

#### **25/131 TO NOTE THE CONCLUSION OF EXTERNAL AUDIT and EXTERNAL AUDITOR'S REPORT AND CERTIFICATE 2024/25**

Noted. Conclusion was posted on website and notified in News.

#### **25/132 TO REVIEW THE 2025 ROSPA PLAYSAFETY REPORT**

Action points noted; slide surface and missing cap to be filled and smoothed by Cllr Davis with a resident. Damaged top bar of the Rope Walk to be assessed.

#### **25/133 WESTERN FOREST FUNDING SCHEME POSSIBLE FOR REDHILLS**

To discuss the Western Forest funding engagement project notified.

Item deferred as Cllr Morley who raised it is away.

#### **25/134 WILTSHIRE COUNCIL BRIEFING NOTES**

Briefing Note 25-07: New bus stop infrastructure funding and emerging process for requests

Noted

## 25/135 EXCHANGE OF INFORMATION

**Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.**

Cllr Rawlins reported on container costs; one has been sourced locally for private sale for £1600, that could be transported for extra cost. £2k had been earmarked from the ex show fund. Cllr Pearce to arrange funds transfer from show fund that still has them.

Cllr Pearce to liaise with Parish Steward on tasks.

### **ACTION POINTS**

Person responsible	Action	Notes
Clerk	Submit planning comments	
Cllrs	Assess and repair play items noted.	

### **ACTION POINTS [previous month]**

Person responsible	Action	Notes	Completed
Clerk	submit No Objection		Y
Councillor Pearce	Source new dog signs		
Councillor Rawlins	Research storage containers to purchase	See Minutes	Y

**Next Meeting Monday 10<sup>th</sup> November**

**Meeting closed at: 1920**

**Signed: ..... Dated:**

**Chairman, Councillor R Pearce**