

BROAD TOWN **PARISH COUNCIL**

Parish Council Meeting – Monday 13th October 2025 at 6.30pm

PUBLIC PARTICIPATION

A G E N D A

1. APOLOGIES

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable interests.

3. MINUTES

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 8th September 2025.

4. SSE PRESENTATION

Linda Mess from SSE is addressing communities about building resilience and especially for more vulnerable customers, in the season of problematic weather.

5. CORRESPONDENCE

6. PLANNING

All planning documents and decisions can be viewed at: [Planning & Building Control Public Register](#)

6.1 PLANNING APPLICATIONS RECEIVED

Application Number	Applicant	Location of Development	Description of Development
PL/2025/07097 Comment by: 8/10/25	S Parkin	1 YEW TREE DRIVE, BROAD TOWN, SWINDON, SN4 7RW	Single Storey Front and Rear Extensions https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000GNovl
PL/2025/07334 Comment by: 30/10/25	Mudhar	BINCKNOLL COTTAGE, CHADDINGTON LANE, ROYAL WOOTTON BASSETT, SWINDON, SN4 8QT	The erection of a two-storey rear extension and single storey side and rear extension on the ground floor along with alterations to the existing ground floor roof. Alteration works to replace all windows, rainwater goods and apply render to the new and existing walls. Installation of ground installed PV array. Planning Application: PL/2025/07334
PL/2025/07416 Comment by: 3/11/25	J Allen	Great Cotmarsh Farm, Cotmarsh, Broad Town, Swindon, SN4 7RA	Removing an existing historic agricultural barn and erecting a new general purpose agricultural barn in its place. Planning Application: PL/2025/07416

6.2 PLANNING APPLICATIONS DETERMINED

None

7. BANK BALANCES AND BANK RECONCILIATION at 30.9.2025

Balances:

Treasurers Account	£121.18
Capital Projects Account	£20,207.96
Community Fund	£16,135.15

Bank reconciliation:

Treasurers Account	£121.18
Less unrepresented cheques	£ Nil
Cashbook Balance	£121.18

8. PAYMENTS FOR APPROVAL

8.1 CLERK SALARY

Members are requested to approve the payments of **£477.15** to the Parish Clerk and **£24.40** to HMRC

Salary	£373.10 plus £75 for missed scale point = £448.10
Less Tax	£24.40
Net Salary	£423.70
WFH allowance	£26.00
Mileage	£11.45
Expenses	£16.00 stationery
Total Due	£477.15

8.2 SUPREME GRASS CUTTING

Members are requested to approve the payments of £261 + £52.20 = **£313.20**

8.3 ROSPA

Members are requested to approve the payments of £96 + £19.20 VAT = **£115.20**

8.4 PKF LITTLEJOHN External Auditor

Members are requested to approve the payments of £210.00 + £42.00 VAT = **£252.00**

9. TO NOTE THE CONCLUSION OF EXTERNAL AUDIT and EXTERNAL AUDITOR'S REPORT AND CERTIFICATE 2024/25

10. TO REVIEW THE 2025 ROSPA PLAYSAFETY REPORT

11. WESTERN FOREST FUNDING SCHEME POSSIBLE FOR REDHILLS

To discuss the Western Forest funding engagement project notified.

12. WILTSHIRE COUNCIL BRIEFING NOTES

To note the correspondence from Wiltshire Council

Briefing Note 25-07: New bus stop infrastructure funding and emerging process for requests

EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.