

# **BROAD TOWN** **PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> March 2025 at 6.30pm  
In the Village Hall**

**Present:** Councillor R Pearce – Chairman  
Councillor S Hartley – vice Chair  
Councillor M A Holland  
Councillor B Davis  
Councillor J Rawlins

**Officers:** Caroline White – Parish Clerk

## **PUBLIC PARTICIPATION**

There were six members of the public and Wiltshire Councillor David Bowler present.

Councillor David Bowler announced that he would be standing down at the forthcoming election and that he had enjoyed working with the PC for these four years, trying as a team to get solutions. He brought a Wiltshire Council candidate Martin Denz with him to meet Councillors.

## **25/30 APOLOGIES**

There were apologies from Councillor Rendell and Councillor Morley.

## **25/31 DECLARATIONS OF INTEREST**

Councillor Holland noted that he is on the Advisory Group for the Community Fund application, Item 11.

## **25/32 MINUTES**

The minutes of the Parish Council Meeting held on Monday 10<sup>th</sup> February 2025, having been previously circulated were agreed as a correct record and were signed by the Chairman, Councillor Pearce.

## **25/33 CORRESPONDENCE**

The police Driver Training Unit responded that they had passed on latest correspondence alerting them about the regular presence of multiple horses on roads.

A resident who is working on drafting a flood plan for the village reported that he considers he will have a draft available in a few weeks.

## 25/34 PLANNING APPLICATIONS RECEIVED

Application Number	Applicant	Location of Development	Description of Development
PL/2025/01864 Comment by: 25/3/2025	Mr K Pankhurst	66 HILL VIEW, BROAD TOWN, SWINDON, SN4 7RQ	Rear Single Storey Extension

**Action:** PC to submit No Objection

## 25/35 PLANNING APPLICATIONS DETERMINED

None

## 25/36 BANK BALANCES AND BANK RECONCILIATION at 28.2.2025

### Balances:

Treasurers Account	£77.19
Capital Projects Account	£15,704.65
Community Fund	£12,695.31

### Bank reconciliation:

Treasurers Account	£77.19
Less unpresented cheques	£ Nil
Cashbook Balance	£77.19

The cashbook and bank balances were noted.

## 25/37 PAYMENTS FOR APPROVAL

### CLERK SALARY

Members are requested to approve the payments of **£387.39** to the Parish Clerk and **£6.00** to HMRC

Salary	£355.94
Less Tax	£6.00
Net Salary	£349.94
WFH allowance	£26.00
Mileage	£11.45
Expenses	
<b>Total Due</b>	<b>£387.39</b>

Proposed by Councillor Rawlins, Seconded by Councillor Hartley and UNANIMOUSLY APPROVED

#### **25/38 RISK ASSESSMENT POLICY 2025**

For adoption by resolution of the Council. Minor amendments to be made in layout.

Proposed by Councillor Davis, Seconded by Councillor Holland and UNANIMOUSLY APPROVED

#### **25/39 TO AGREE DATE FOR VILLAGE TIDY-UP**

Saturday 3<sup>rd</sup> May agreed by Councillors to avoid other commitments and Easter. [Note Sunday 18<sup>th</sup> May has already been earmarked for the annual volunteer liming of the White Horse].

#### **25/40 C415 BROAD TOWN SPEED LIMIT ASSESSMENT**

It was noted that Wiltshire Council LHFIF have agreed to consider instating a 40mph limit from the end of the current 30mph section at Broadacres to near the Pump House. All Councillors agreed that there were some inadequacies in the report and that it makes more sense to continue that 40mph section 400m further north towards RWB where houses have very dangerous exits onto a sweeping fast bend and pedestrians access the glamping site.

**Action:** Councillor Pearce to revert to Martin Rose requesting re-examination of that dangerous stretch to extend it to 40mph as well.

#### **25/41 APPLICATIONS TO THE COMMUNITY FUND**

The Community Fund Advisory Group has recommended that the following grant is awarded by the Parish Council. Members will need to assess the application circulated and decide whether to approve the grant.

##### **Broad Town White Horse Restoration Group – Liming project 2025/26 - £900**

Proposed by Councillor Hartley, Seconded by Councillor Rawlins and UNANIMOUSLY APPROVED

#### **25/42 SELECTING NAME FOR THE NEW HIPPO BIN AT REDHILLS**

To choose from the names suggested by Broad Town School pupils.

Deferred to next meeting to allow procedure to be formulated.

**Action:** Councillor Rawlins to outline a suitable voting process.

#### **25/43 WILTSHIRE COUNCIL BRIEFING NOTES**

Briefing Note 25-02, Management of Council business and publicity, pre-election period

Noted.

## 25/44 EXCHANGE OF INFORMATION

**Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.**

Councillor Holland reported numerous occasions of plastic burning smell occurring in the village but noted it is hard to determine the source in order to report it.

**Action:** Councillor Pearce to post in next newsletter requesting people to comply with law / be sensible materials burned.

Parish Steward requests: Postbox foliage at East Farm House; low hanging branches on pavement on Redhills; moss on pavements at Redhills. Pothole outside 4 Thornhill, may be too big for Steward tasks.

**Action:** Councillor Pearce to liaise with Steward to request these.

**Action:** Clerk to write Highways re pothole

White gate – the volunteers to get started shortly.

### ACTION POINTS

Person responsible	Action	Notes
Clerk	Submit No Objection to PL/2025/01864	
Councillor Pearce	Revert to Martin Rose requesting re-examination of the dangerous stretch of C415	
Councillor Pearce	Liaise with Parish Steward about moss at Redhills	
Clerk	Tidy Risk Assessment for final publication.	
Councillor Rawlins	Outline a suitable voting process.	
Clerk	Clerk to write Martin Cook / Highways re the pothole outside 4 Thornhill	

### ACTION POINTS [previous months]

Person	Action	Notes	Completed
Clerk	To revert to police representative to ensure it is noted there are regular strings of inexperienced horses passing along the road.		Y

Clerk	To confirm with Martin Stubbings that he is willing to advertise his contact details		Y
Clerk	To submit No Objection to PL/2025/00326		Y
Clerk	To contact local businesses and respond to Highways regarding the C415 report not addressing our concerns	On hold; RP to revert to Martin Rose	
Clerk	To request road sweeper for BT Road	Request raised but date of attendance can't be confirmed	Y
Councillors Morley and Rawlins	Draft a Terms of Reference document to which any queries relating to Planning enforcement can be referred		

**Next Meeting Monday 14<sup>th</sup> April**

**Meeting closed at: 1917**

**Signed: ..... Dated:**

**Chairman, Councillor R Pearce**