

BROAD TOWN PARISH COUNCIL

**Minutes of the Parish Council Meeting held on Monday 11th January 2021 at 6.30pm
Online via zoom**

Present: Councillor J E Jordan – Chairman
Councillor S G Hartley
Councillor M A Holland
Councillor B Joyce
Councillor R Pearce
Councillor C J Rendell

Officers: Mrs E Diamant – Parish Clerk

PUBLIC PARTICIPATION

There were 5 members of the public present.

105/20 APOLOGIES

There were no apologies.

106/20 DECLARATIONS OF INTEREST

Councillor Joyce declared an interest in agenda item 7.1. He remained in the meeting but did not participate in the discussion.

107/20 MINUTES

The minutes of the Parish Council Meeting held on Monday 14th December 2020, having been previously circulated were agreed as a correct record. They will be signed by the Chairman in due course.

108/20 PLANNING

108/20.1 PLANNING APPLICATIONS RECEIVED

Application Number	Applicant	Location of Development	Description of Development
20/10518/FUL	Mr Rupert Bastin	Chapel Orchard Chapel Lane Broad Town SN4 7RT	Erection of detached single-storey garage of timber

			<p>construction/concrete base, For storage of car, tractor/garden machinery and agricultural supplies.</p> <p>Comments invited until: 3rd February 2021</p> <p>The Parish Council noted no objections.</p>
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108/20.2 PLANNING APPLICATIONS DETERMINED

Application Number	Location of development	Description of development	Decision
20/08027/FUL	The Banks 78 Horns Lane Broad Town Wiltshire SN4 7RH	Re-siting of 1000 litre oil tank for domestic heating/hot water.	Approve with conditions. The decision was noted.

All planning documents and decisions can be viewed at:

<https://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/Home.aspx>

109/20 APPLEFORD ENFORCEMENT

The correspondence received from Sean Williams, head of Planning Enforcement regarding the hard standing following a query by the Parish Council was noted. The response from Sean Williams received on the 27th December 2020 advises that from the perspective of Wiltshire Planning Enforcement the hard standing area has been removed in accordance with the enforcement ruling.

Correspondence from residents on their progress with complaints to the Ombudsman regarding the response of Wiltshire Council Planning Enforcement was noted. Residents have asked whether the Parish Council plan to progress with a complaint to the Ombudsman. The Parish Council noted that they have no plans for further action at present. The Parish Council will continue to keep a watching brief and monitor the outcome of the resident complaints in progress.

The Clerk will follow up the outcome of the current stage two complaints to Wiltshire Council with Sue Hughes, Royal Wootton Bassett Councillor.

110/20 FINANCE

110/20.1 BANK BALANCES AND BANK RECONCILIATION at 31.12.21

Balances:

Treasurers Account	£5915.80
Capital Projects Account	£5248.65
Community Fund	£7277.51

Bank reconciliation:

Treasurers Account	£5915.80
Less unpresented cheques	£Nil
Cashbook Balance	£5915.80

The cashbook and bank reconciliation were noted.

110/20.2 DRAFT BUDGET 2021/22

The amendments to the budget following the December Parish Council meeting were noted. The Parish Council will hold the precept flat in the current circumstances and in awareness of pressures that people are facing this year. It was noted that there is no proposed increase in the precept level for 2021/22 a band D household despite the reduction in the number of households being classified in this band.

The budget for the Zoom subscription was discussed and a purchase of a discounted annual subscription at a cost of £138 was agreed. The footpaths budget was discussed with an agreed final budget for 2021-22 of £206.40.

It was proposed by Councillor Joyce, seconded by Councillor Hartley and

UNANIMOUSLY RESOLVED to approve the budget for 2021/22.

The Chairman, Councillor Jordan thanked Councillor Joyce and the Clerk for their work on the preparation of the budget.

110/20.3 PRECEPT REQUEST 2021/22

It was proposed by Councillor Joyce, seconded by Councillor Hartley and

UNANIMOUSLY RESOLVED to approve the precept request for 2021/22 at £9600.

111/20 PAYMENTS FOR APPROVAL

111/20.1 REIMBURSEMENT TO CLLR JOYCE – ZOOM SUBSCRIPTION JANUARY 2021

It was proposed by Councillor Jordan, seconded by Councillor Pearce and

UNANIMOUSLY RESOLVED to approve the reimbursement payment of £14.39 (Inc. VAT) to Councillor Joyce for the January Zoom subscription.

111.20.2 CLERK SALARY AND EXPENSES 5th OCTOBER 2020 TO 4TH JANUARY 2021

It was proposed by Councillor Jordan, seconded by Councillor Hartley and

UNANIMOUSLY RESOLVED to approve the salary and expenses payment of £669.69 to the Parish Clerk.

112/20 BRIEFING NOTE 20-39 – PRE-ELECTION BUSINESS AND INFORMATION

The correspondence from Wiltshire Council was noted. A note will be placed in the village newsletter to state that there is currently a vacancy on the Parish Council and inviting members of the community to consider becoming a Parish Councillor. The Clerk will seek an update from Wiltshire Council on the election schedule and planning for 2021.

113/20 EXCHANGE OF INFORMATION

Please note no decisions can be made on these items. Anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.

Lyneham and Bradenstoke Parish Council have submitted their draft Neighbourhood Development Plan to Wiltshire Council. Wiltshire Council will be coordinating a public consultation on this document between Thursday 7th January 2021 and Thursday 4th March 2021. The draft Lyneham and Bradenstoke Neighbourhood Development Plan submission can be viewed and commented on from the planning portal. A note of this will be placed in the newsletter and on the Parish Council website.

Notification of the virtual planning appeal hearing for 19/03874/OUT - Land South of Broad Town Primary School, has been given. The hearing is set for Thursday 11th March 2021 at 10am. The Planning Officer from Wiltshire Council has advised that representatives from the Parish Council and residents are encouraged to attend. The Clerk will contact the Planning Officer for more details on the meeting protocol and the information available to attendees on the appeal detail prior to the hearing. Following further information the Parish Council will forward the names of attendees to Wiltshire Planning.

Councillor Holland noted the current works occurring outside Marlborough House to connect the property to the main drainage system and apologised for any disruption caused by the roadworks. The works should be completed in the next few days.

Councillor Peace commented on the circulated draft funding application to the Area Board for the fencing replacement project. It was noted that the precept has been increased by

over 200% since January 2017 to allow for appropriate budgeting of Parish Council running costs. This will be added to the application to assist in justifying why the costs of the project can't easily be met by a large increase to the precept.

Councillor Pearce noted that Wiltshire Council are allocating money to help fund laptops and digital devices for children and families who need support at this time. Residents can contact their school or Wiltshire Council for further information. A note will be put in the newsletter about the support available.

Applications to the Good Energy Community Fund are due to be considered at the March Parish Council Meeting. The deadline for community fund applications will be the 22nd February 2021. A note inviting applications will be placed in the newsletter and on the Parish Council website.

Next Meeting Monday 8th February 2021

Meeting closed at: 7.45pm

Signed: Dated:

Chairman, Councillor J Jordan